Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 1-24-01-0117

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

TEM#	QTY.	UNIT	ARTICLES	U PRICE	TOTAL			
Delivery Term: (Lots 1 - 4) 15 Working Days upon receipt of P.O.								
1	5	box	Cordinary Gloves (large) 100's	S				
1	60	bottle	LOT II Rubbing Alcohol 70% Isopropyl					
1	848	piece	LOT III Trash Bag (black, extra large (18 1/2 x 40 thick)					
1	6	kl.	LOT IV Nylon line (TANGSE) # 300					
1	155.400	liter	LOT V Gasoline Note: As per withdrawal basis.					
			LOT V: For Progress Billing x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-					
	PURPOSE:		For use in connection with the Repair & Maintenance of Investment Property (Cemetery) of City Health Office (CY 2024).	TOTAL =				
Com	npany Name /	Business Na	me & Address Name / Signature of Representatives	Form & A				

of Bid Security

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-24-01-0117 **DATE: January 17, 2024**

FOR USE IN CONNECTION WITH THE REPAIR & MAINTENANCE OF INVESTMENT PROPERTY PURPOSE:

(CEMETERY) OF CITY HEALTH OFFICE (CY 2024).

OFFICE:

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., February 13, 2024

PLACE: BAC Secretariat Office/CMO Extension Office

		AMOUNT OF CONTRACT	BID SEC	BID SECURITY	
	0	a series	Cash/ Manager's Check/ Bank Draft/Guarantee	Surety Bond	
		12/14/2	(2% of ABC)	(5% of ABC)	
Lot 1		: 4,500.00	90.00 :	<mark>2</mark> 25.00	
Lot 2	1 - 1	: 7,200.00	: 144.00 :	<mark>3</mark> 60.00	
Lot 3	1 60 1	: 25,440.00	508.80 :	1,272.00	
Lot 4	101	: 2,700.00	: 54.00 :	135.00	
Lot 5		9,999.99	: 200.00 :	500.00	

TERMS & CONDITIONS

The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued : Two percent (2%) of the ABC (See above) by a Universal or Commercial Bank in favor of City Trea<mark>surer of San Carlos City</mark>.

b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, : Two percent (2%) of the ABC (See above)

if issued by a foreign bank. c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance

: Five percent (5%) of the ABC (See above)

Commission as authorized to issue such security.

d) Any combination of the foregoing

: Proportionate to share form with respect to total amount of security

e) Bid Securing Declaration

Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of 2. (per City Ordinance No. 23-21, Series of 2023.)

P 500 00

- Sample or Brochures of the materials (if required) shall be attached to the bid documents. 3.
- Your price offer must be valid for 120 calendar days. 4.
- Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous 5. to the government subject to post evaluation by the BAC.
- Submit Omnibus Sworn Statement duly notarized, together with your bid. 6.
- The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions. 8.

SGD <u> ATTY. MA. CHAT H. DELIMA-CORDERO</u> City Gov't Dept. Head I-OHRM / BAC Chairman **BIDS & AWARDS COMMITTEE**